**Use Case Requirements – Appointment List – Appointment Details**

**Preconditions**

1. User must be logged in.
2. User must have ‘Admin’, ‘AppointmentAdmin’, or ‘AppointmentUser’ role.

**Basic Flow**

1. The system loads patient information in labels.
   1. Patient Name
   2. Patient Address
   3. City, State, Zip
   4. Last Email/Printed Date
2. The system loads the associated appointments in to a grid with the following columns.
   1. Date
   2. Time
   3. Clinic
3. The system loads the 'Email/Letter Toggle' information.
   1. The system loads a list of the appointments along with all templates associated with the clinic of that appointment. (These templates were set in 'Template Management'.) Each template has checkbox where it can be selected and, depending on the user’s role, a textbox or label with the template message.
   2. The system will automatically set the checkbox on the templates that have been 'Enabled by Default'.
   3. The user will then check/uncheck each template message they want to be in the letter.
   4. Depending on the user’s roles, the user may or may not be able to edit the message.
      1. Admin - User will be presented an editable textbox and can edit the message.
      2. Other - User will be presented a read-only label.
4. The system loads the 'Additional Comments' textbox.
   1. If the user is in the 'Admin' or 'AppointmentAdmin' role then this textbox will be visible. If user is not in either of those roles, the textbox will not be visible.
   2. If visible, the user updates this textbox.
5. The system loads the 'Signature Toggle'.
   1. The system loads signatures created in 'Signature Management' in to a dropdown box. The text in this dropdown box is the signature 'Title'.
   2. The user selects a signature from the list.
   3. Depending on the user’s roles, the user may or may not be able to edit the signature.
      1. Admin and Appointment Admin - The system will display an editor in which they can edit the message.
      2. Other - User will be presented a read-only label.
6. The user clicks the 'Save' button.
7. The system displays a popup message "Letter information has been saved."
8. The user clicks the 'OK' button.

**Alternate Flow(s)**

*Email Toggle Expand/Collapse*

1. The user wishes to expand/collapse an 'Email/Letter Toggle' from view.
2. The user clicks the '^' or 'v' to expand/collapse the toggle from view.
3. They system hides or shows the toggle.

*Reset Signature*

1. A user has previously modified the signature message and wishes to reset the message to the default text from 'Signature Management'.
2. The user clicks the 'Reset Signature' button.
3. The system sets the signature message to the default text in 'Signature Management'.
4. The user clicks the 'Save' button.
5. Notes:
   1. The 'Reset Signature' button is only visible to users with roles 'Admin' and 'Appointment Admin'.
   2. Resetting the signature does not save the page and changing the signature drop down select will cause the user to lose the reset message.

*Cancel*

1. The user wishes to cancel changes and return to the 'Appointment List' page.
2. The user clicks the 'Cancel' button.
3. The system redirects the user to the 'Appointment List' page.

*Delete*

1. The user wishes to delete the appointment letter group.
2. If the 'Last Email/Printed Date’ has not been set yet, the 'Delete' button will be visible. Otherwise it cannot be delete.
3. The user clicks the 'Delete' button.
4. The system will pop up a message "Are you sure you wish to delete this letter?"
5. The user clicks the 'OK' button.
6. The system redirects the user back to the 'Appointment List' page.

*Preview*

1. The user wishes to preview the letter that will be sent to the patient.
2. The user clicks the 'Preview' button.
3. The system saves all page changes.
4. The system redirects the user to the 'Appointment Print Preview' page.

**Post Conditions**

1. The 'AppointmentGroup' table maybe updated/deleted.
2. The 'AppointmentTemplate' table maybe inserted/updated/deleted.
3. The 'Appointment' table maybe deleted.